

## LONG LAKE TOWN HALL RENTAL AGREEMENT

DATE \_\_\_\_\_ TIME \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

I \_\_\_\_\_ REPRESENTING \_\_\_\_\_

I UNDERSTAND THAT MY GROUP AND I WILL ABIDE BY ALL RULES AND REGULATIONS AND THAT WE ARE MONETARILY RESPONSIBLE FOR ANY DAMAGE TO THE PREMISES OVER AND ABOVE NORMAL WEAR AND TEAR ON THE TOWN HALL BUILDING. **I UNDERSTAND THAT ANY BILL FOR DAMAGES NOT PAID WILL BE ASSESSED TO MY PROPERTY TAXES.**

SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

1. USERS MUST SWEEP, VACUUM AND GENERALLY CLEAN UP INSIDE AND OUTSIDE
2. TABLES AND CHAIRS MUST BE ARRANGED AS FOUND AND NO FURNITURE IS TO BE REMOVED FROM THE BUILDING.
3. USER'S GARBAGE MUST BE REMOVED. THE TOWNSHIP WILL NOT BE RESPONSIBLE FOR REFUSE
4. IF THE KITCHEN AND BATHROOM ARE USED, THEY MUST BE CLEANED
5. A MAXIMUM OF 60 PEOPLE MAY OCCUPY THE BUILDING AT ANY ONE TIME
6. ANY ALTERATIONS OR DECORATIONS MUST BE PRE-APPROVED BY THE BUILDING OVERSEER
7. NO DRUGS OR ALCOHOL ON THE PREMISES AND NO SMOKING IN THE BUILDING
9. TABLES, CHAIRS AND OTHER FURNITURE BROUGHT ONTO THE PREMISES MUST HAVE PROTECTIVE FOOTINGS.
10. NO PETS
11. NO LARGE FUNITURE OR APPLIANCES WILL BE BROUGHT INTO THE BUILDING DURING GARAGE SALES
12. ALL LIGHTS MUST BE TURNED OFF AND THE THERMOSTATE TURNED DOWN WHEN LEAVING

A **\$50.00** DAMAGE DEPOSIT IS REQUIRED (BY CHECK) TO BE RETURNED WHEN THE PREMISES ARE APPROVED BY THE BUILDING OVERSSSER. HOURLY CLEANING RATE WILL BE **\$25.00** FOR ANY CLEANING NOT DONE.

NON-PROFIT GROUPS WILL NOT BE CHARGED. OTHER PROPERTY OWNERS WILL BE CHARGED A FEE OF **\$25.00 PER DAY** (NON REFUNDABLE)